

High School: _____

School Code: _____

Athletic Extended Day Unit Coaching Assignment

DA: 2021-2022 School Year

TO: _____

FR: _____

RE: **Athletic Extended Day Unit Coaching Assignment**

You have been assigned the following athletic extended day units:

Assignment: _____ # of Units: _____ Amount \$: _____

I accept this offer: _____ I decline this offer: _____

You are employed pursuant to Education Code Section 44919 (b) to serve in a limited assignment supervising athletic activities of pupils.

Signature

Date

Fill out timecard below: *C3 is for certificated teaching staff coaches and *L4 card is for walk-on coaches.



C3

Certificated Extended Day Pay
Authorization

Empl ID:

Name (Last, First): _____ Location No:

Extended Day Pay

Account Code:

FROM DATE

Describe Extended Day Assignment (Enter in Comments field in Time & Labor)

TO DATE Report in Time & Labor

TIMEKEEPER: See time reporting instructions below

of Units

EMPLOYEE SIGNATURE _____

PRINCIPAL SIGNATURE _____
I CERTIFY THIS WAS APPROVED IN ADVANCE IN ACCORDANCE WITH ADMINISTRATIVE PROCEDURE 7232-7233 AND IS AN ACCURATE STATEMENT OF SERVICES RENDERED BY THIS EMPLOYEE.

TIMEKEEPER SIGNATURE _____ DATE ENTERED IN TIME & LABOR _____

REGULAR CONTRACT TEACHERS EXTENDED DAY PAY AUTHORIZATION:

This payment authorization card shall be used for above employees of the San Diego Unified School District who have performed extended day assignments as designated in section 7.02 of the Teachers' Salary Schedule and approved in advance by the assistant superintendent. Report the number of units with the **EXP** time reporting code into Time & Labor using the "To Date" as the date reported.

EXP